



## ISO Manual Committee

### **CESC, Washington Conference Room**

**March 18, 2013 – 1:00 – 2:00**

#### **Members Attending Meeting:**

Bob Auton (DJJ)  
Karen Ashby (DARS) \*  
Richard Benke (WWRC) \*  
Larry Ellison (TAX) \*  
Theresa Fleming (DMAS) \*  
Melanie Seigler (DOF) \*  
Cherrey Wallace (VADOC) \*

\* Attending via Teleconference

#### **Members Absent:**

Goran Gustafson (APA)  
Dennis Casey (VMNH)  
Joe DiMiceli (VMFA)  
Bob Haugh (VDEM)

#### **CSRM Support:**

Bill Freda (VITA)

#### **Next Meeting:**

CESC, Washington Conference Room  
May 20, 2013 – 1:00 – 3:00

#### **ISO Manual Meeting**

Topics included:

- Risk Assessment Documentation and Process
  - Template to automate RA documentation provided by contributor
  - Check to verify that a new Risk Management Standard is in process to align properly with the IT Security Standard
- Discussion of the actual goal of the IS Manual
- Discussion of using existing policies, procedures, templates and other supporting documentation to reduce duplicate efforts
- Discussion of challenges of partnership agencies obtaining ISO required documentation for technical and operational control information
- Adding Several new sections to the Table of Contents
  - How to obtain reports from the service provider
    - What to request and who to request it from
  - Mainframe Security
- The draft outlines for the chapters and appendix items will be sent out to the ISO Manual Committee Members for review prior to the next committee meeting on May 20th. Members will review the chapters and appendixes and provide any suggestions to the section writer.